

INTERNET-DRAFT

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Category

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Pilot: Working Group Chair Followup of DISCUSS Comments

<[draft-ietf-proto-wgchair-discuss-pilot-00.txt](#)>

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Abstract

As of this writing, many efforts aimed at streamlining various IETF processes are underway. One such effort is the Process and Tools, or PROTO Team. The PROTO Team is an IESG-driven activity focused on improving the work flow of approval of documents, and the tools that support this work flow. This document describes a pilot process designed by the PROTO Team to streamline document flow by allowing working group chairs to coordinate the resolution IESG DISCUSS comments.

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1. Introduction

As part of the currently ongoing effort to streamline various IETF processes, the PROTO team [[PROTO](#)] has designed a set pilot projects to test possible changes to current document flow processing. This document describes a pilot project designed to allow working group chairs to follow up on IESG DISCUSS [[IDTRACKER](#)] comments, and thereby offload that function from shepherding Area Director (AD) and improve process efficiency. Finally, see [[KLENSIN](#)] for one rationale supporting piloting of process changes.

The key words "MUST", "MUST NOT", "REQUIRED", "SHALL", "SHALL NOT", "SHOULD", "SHOULD NOT", "RECOMMENDED", "MAY", and "OPTIONAL" in this document are to be interpreted as described in [RFC 2119](#) [[RFC 2119](#)].

2. Pilot Description

This pilot is designed to allow a working group chair to follow up on and resolve the DISCUSS comments for a given internet draft, and by doing so increase the efficiency of the IETF document process flow. The next section defines the terminology used throughout the document, and remainder of the document describes the details of the pilot.

3. Definitions

3.1. Shepherding Working Group Chair (SWGCG)

The Shepherding Working Group Chair, or SWGC, is a working group chair that has been selected by the appropriate AD(s) to participate in the pilot described in this document.

3.2. Pilot Internet Draft (PID)

The Pilot Internet Draft, or PID, is an Internet draft which a

shepherding working group chair takes through the post-working group last call stages of the approval and publication process. The approval of the responsible Area Director is necessary to make an Internet draft part of the pilot.

4. Participants

TBD

5. Duration

TBD

6. Pilot Process -- Details

In this section we detail the steps that a SWGC will take in resolving the DISCUSS items against a given PID. The steps are given below, in the order that they are to be executed.

- (i). Immediately after the weekly IESG conference call, the SWGC queries the ID tracker [[IDTRACKER](#)] to collect any DISCUSS comments raised against the PID.

Note: The ID tracker is capable of sending email on change of state. For the duration of the pilot, it would be desirable for the tracker to send email to the SWGC when the PID changes state to the AD Followup, Revised ID Need, or Do Not Publish states. If this is not possible, the SWGC will have to query the tracker to determine if there are DISCUSS comments.

- (ii). The SWGC analyzes comments from the tracker, and initializes contact with any AD's who have placed comments (blocking or non-blocking) on a draft, notifying them that the SWGC is the current document shepherd and seeking any additional clarification necessary to understand the comment.

```

+-----+  Comments      +-----+  Comments      +-----+
| (i) |-----> | (ii) | -----> | (iii) |
+-----+  Collected    +-----+  Understood    +-----+
                        /\      |
                        |      | Comments not fully understood
                        |      | (Further AD/SWGC Discussion
Required)
                        +-----+

```

- (iii). The SWGC then coordinates DISCUSS comments, and builds a consistent interpretation the comments. This step may required iteration with step (ii). above. That is:

```

+-----+  Consistent      +-----+
| (ii) |-----> | (iii) |
+-----+  Interpretation  +-----+
      /\              |
      |              | Further AD/SWGC Discussion
      |              | Required
      +-----+

```

- (iv). The DISCUSS comments are then communicated to the working group.
- (v). After the author(s) resolve the issues provided by the chair (the distilled DISCUSS issues), the SWGC reviews the updated document to ensure that (in her/his option) the DISCUSS issues have been resolved.
- (vi). Finally, the SWGC prepares a summary of the resolution including new document text and notifies the responsible AD that the PID is ready to be reconsidered by the IESG.

[7.](#) Pilot Termination and Evaluation

TBD

[8.](#) Contributors

TBD

[9.](#) Acknowledgments

Aaron Falk made many insightful comments on early versions of this document.

10. Security Considerations

This document specifies neither a protocol nor an operational practice, and as such, it creates no new security considerations.

11. IANA Considerations

This document creates a no new requirements on IANA namespaces [[RFC2434](#)].

[12.](#) References

[12.1.](#) Informative References

- [IDTRACKER] <https://datatracker.ietf.org>
- [KLENSIN] Klensin, J. and S. Dawkins, "A model for IETF Process Experiments", [draft-klensin-process-july14-00.txt](#). Work in progress.
- [PROTO] <http://psg.com/~mrw/PROTO-Team>
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16. Acknowledgement

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