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[3777](#), [3929](#), [3979](#)
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**Tasks previously assigned to the IETF Executive Director
draft-lynch-execd-tasks-00**

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Abstract

This document identifies jobs originally assigned to the IETF Executive Director in existing IETF processes, and in most cases re-assigns them formally to the IETF Secretariat. It updates [RFC 2028](#), 2418, 3005, 3710, 3777, 3929, and 3979.

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1. Introduction

[BCP 101](#) [[RFC4071](#)] requires the IETF Administrative Oversight Committee to "designate, in consultation with the IAB and the IESG, the person or people who carry out the tasks that other IETF process documents say are carried out by the IETF Executive Director." The purpose of this document is to document the agreed designations.

The RFCs updated by this document are all those that have not already been obsoleted which assign tasks to the IETF Executive Director (sometimes abbreviated as ExecD). Note that there is no relationship to the IAB Executive Director.

In general the tasks concerned are well defined and closely linked to other duties of the IETF Secretariat. Therefore, in what follows, almost all of them are re-assigned to the Secretariat. It is expected that they will normally be performed by the person occupying the role of Head of Secretariat.

2. Updated Task Assignments

2.1. [RFC2028](#): The Organizations Involved in the IETF Standards Process

Original text:

3.3 IETF Secretariat

The administrative functions necessary to support the activities of the IETF are performed by a Secretariat consisting of the IETF Executive Director and his or her staff. The IETF Executive Director is the formal point of contact for matters concerning any and all aspects of the Internet standards process, and is responsible for maintaining the formal public record of the Internet standards process [B].

Replaced by:

3.3 IETF Secretariat

The administrative functions necessary to support the activities of the IETF are performed by a Secretariat, which is the formal point of contact for matters concerning any and all aspects of the Internet standards process, and is responsible for maintaining the formal public record of the Internet standards process [B].

2.2. [RFC2418](#): IETF Working Group Guidelines and Procedures

Original text

The area directors sitting as a body, along with the IETF Chair, comprise the Internet Engineering Steering Group (IESG). The IETF Executive Director is an ex-officio participant of the IESG, as are the IAB Chair and a designated Internet Architecture Board (IAB) liaison.

Replaced by:

The area directors sitting as a body, along with the IETF Chair, comprise the Internet Engineering Steering Group (IESG). The IAB Chair and a designated Internet Architecture Board (IAB) liaison are ex-officio participants in the IESG. Secretariat staff participate in IESG business as needed.

2.3. [RFC3005](#): IETF Discussion List Charter

Original text

The IETF Chair, the IETF Executive Director, or a sergeant-at-arms appointed by the Chair is empowered to restrict posting by a person, or of a thread, when the content is inappropriate and represents a pattern of abuse.

In this case, the reference to the Executive Director is simply deleted. It is not appropriate to involve a staff person in posting rights decisions.

2.4. [RFC3710](#): An IESG charter

This is an Informational RFC. Original text:

2. The Composition of the IESG

The IESG has the following members:

- o The IETF Chair, who also functions as the General Area Director when this area is active
- o The Area Directors (ADs) for the IETF Areas
- o The Internet Architecture Board (IAB) Chair and the IETF Executive Director, as ex-officio members of the IESG

The IETF Chair and the Area Directors are selected by the IETF NomCom according to the procedures of [BCP 10](#) [3] (Nomcom procedures).

The IETF Executive Director is the person charged with running the IETF Secretariat.

The references to the Executive Director are deleted. The final sentence becomes:

Secretariat staff participate in IESG business as needed.

2.5. [RFC3777](#): IAB and IESG Selection, Confirmation, and Recall Process

Original text:

1. The IETF Executive Director informs the nominating committee of the IESG and IAB positions to be reviewed.

The IESG and IAB are responsible for providing summary of the expertise desired of the candidates selected for their respective open positions to the Executive Director.

Both occurrences of "Executive Director" are replaced by "Head of Secretariat."

2.6. [RFC3929](#): Alternative Decision Making Processes for Consensus-Blocked Decisions in the IETF

This is an Experimental RFC. Original text:

Volunteers to serve on the review team send their names to the IETF executive director.

...

Each qualified volunteer sends her or his name to the working group chair and the IETF Executive Director within three weeks of the announcement sent to the IETF-announce mailing list. The IETF Executive Director then uses the selection procedures described in [[RFC3797](#)] to select a single volunteer from the list.

The references to the Executive Director are replaced by the IETF Chair, who is free to delegate the actual selection procedure to an Area Director.

2.7. [RFC3979](#): Intellectual Property Rights in IETF Technology

Original text:

(C) Where Intellectual Property Rights have been disclosed for IETF Documents as provided in [Section 6](#) of this document, the IETF Executive Director shall request from the discloser of such IPR, a written assurance... The working group proposing the use of the technology with respect to which the Intellectual Property Rights are disclosed may assist the IETF Executive Director in this effort. ... The results will, however, be recorded by the IETF Executive Director,...

...

6.4.2. If a disclosure was made on the basis of a patent application (either published or unpublished), then, if requested to do so by the IESG or by a working group chair, the IETF Executive Director can request a new disclosure

All four occurrences of "Executive Director" are replaced by "Head of Secretariat."

3. Security Considerations

This document is not believed to affect the security of the Internet.

4. IANA Considerations

This document requests no IANA actions.

5. Acknowledgements

This document was developed by the IETF Administrative Oversight Committee. Its members at the time of writing were:

Lucy Lynch (Chair)
Kurtis Lindqvist
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This document was produced using the xml2rfc tool [[RFC2629](#)].

6. Change log [RFC Editor: please remove this section]

[draft-lynch-execd-tasks-00](#): original version, 2007-01-18.

7. References

7.1. Normative References

- [RFC2028] Hovey, R. and S. Bradner, "The Organizations Involved in the IETF Standards Process", [BCP 11](#), [RFC 2028](#), October 1996.
- [RFC2418] Bradner, S., "IETF Working Group Guidelines and Procedures", [BCP 25](#), [RFC 2418](#), September 1998.
- [RFC3005] Harris, S., "IETF Discussion List Charter", [BCP 45](#), [RFC 3005](#), November 2000.
- [RFC3777] Galvin, J., "IAB and IESG Selection, Confirmation, and Recall Process: Operation of the Nominating and Recall Committees", [BCP 10](#), [RFC 3777](#), June 2004.
- [RFC3979] Bradner, S., "Intellectual Property Rights in IETF Technology", [BCP 79](#), [RFC 3979](#), March 2005.
- [RFC4071] Austein, R. and B. Wijnen, "Structure of the IETF Administrative Support Activity (IASA)", [BCP 101](#), [RFC 4071](#), April 2005.

7.2. Informative References

- [RFC2629] Rose, M., "Writing I-Ds and RFCs using XML", [RFC 2629](#),
June 1999.
- [RFC3710] Alvestrand, H., "An IESG charter", [RFC 3710](#),
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- [RFC3929] Hardie, T., "Alternative Decision Making Processes for
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October 2004.

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