



# IETF LLC Report

**Presented By:**  
**Jason Livingood**  
**Chair, IETF LLC Board**

**IETF-106, Singapore**  
**November 2019**



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# IETF Administration LLC

## Who serves on the Board?



Maja  
Andjelkovic



Alissa  
Cooper



Jason  
Livingood,  
Chair



Sean  
Turner,  
Treasurer



Peter  
Van Roste

# IETF Administration LLC

## Upcoming Board Meetings

### Date & Time (UTC)

5 December 2019 - 19:00 UTC

19 December 2019 - 19:00 UTC

2020 Meeting Schedule TBD

The Board strives for transparency with the IETF Community. Board meetings are open to observers except for items such as legal, contracts, personnel, and other matters that benefit from confidentiality. Each meeting is divided into three sections: Open; Staff and Board Only; Board Only. Our goal is to publish agendas one week or more before each meeting. Minutes of past meeting are also posted on a timely basis.

Schedule of future meetings & how to join:

<https://www.ietf.org/about/groups/llc-board/meeting-info>

Past meeting minutes: <https://www.ietf.org/about/groups/llc-board/minutes>



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## IETF Administration LLC Recent Work Completed

1. Hired a permanent IETF Executive Director, Jay Daley! [see [blog post](#)]
2. Finalized policies and filed conflict of interest (Col) forms [see [blog post](#), [policies](#) and [all Col forms](#)] [Clos: [Andjelkovic](#), [Cooper](#), [Livingood](#), [Turner](#), [Van Roste](#), [Daley](#), [memo 1](#), [memo 2](#)]
3. Announced contract awards for CPA Financial Services [see [email](#)] and Automatic Schedule Builder [see [email](#)] as well as an update on other RFPs including Secretariat Services [see [email](#)].
4. Finalized draft 2020 budget and released for community comment [see [email](#)]



# IETF Administration LLC

## Executive Director: Welcome Jay Daley!



- Jay has had an extensive career in the Internet, networking schools in the 1990s and then working in the domain name industry from the early 2000s. He has held the roles of Interim CEO of .ORG (Public Interest Registry), CEO of NZRS, the domain name registry for New Zealand's .nz ccTLD, and CTO at Nominet UK, the official registry for .UK domain names.
- An experienced organizational leader, he is particularly focused on good governance, evidence-led decision making, empowered communities, and maintaining a free and open Internet. Jay began his career as a software developer in 1986, moved to network management, and then to general IT services management before taking on his first CEO role in 2009. In addition to his role as IETF Executive Director, he is a board member of Public Interest Registry (PIR) and Whare Hauora, a charity in New Zealand.
- Jay and his family live in New Zealand and that is where he will continue to be based as IETF Executive Director. Jay can be reached at [jay@ietf.org](mailto:jay@ietf.org) or [exec-director@ietf.org](mailto:exec-director@ietf.org).
- The new IETF Executive Director joins us at a crucial time with a number of key contracts out for tender (RFPs), so Jay will start work on those right away, while also contributing to the ongoing bootstrapping of the LLC through the development of internal policies and processes, development of a long-term fundraising and sponsorship strategy, long-term organizational strategy for the LLC and ED role, and much more.

# IETF Administration LLC

## Interim Executive Director: Thank You Portia Wenze-Danley



- We extend our thanks and appreciation to Portia Wenze-Danley for her service as interim IETF Executive Director!
- Portia joined us in October 2017 and has provided a great bridge from the IETF Administrative Oversight Committee (IAOC) organizational model to the IETF LLC structure, keeping the organization functioning well administratively through a great deal of change and uncertainty.
- Portia will continue until the end of this calendar year in order to provide a smooth transition to Jay and is here at IETF-106.
- Please join me in thanking Portia for her service to the IETF community! 🙌

# IETF Administration LLC

## Current Work Goals & Milestones

1. Implement LLC policies & institute a compliance program
2. Complete RFP processes - enter appropriate contracts by end of year
3. Finalize the 2020 budget
4. Complete a strategic assessment to inform fundraising & sponsorship, other activities
5. Develop an Investment Policy Statement to guide how to invest & manage financial resources



# IETF Administration LLC

## Current Fiscal Year Operating Budget

### September Balances

	YTD Actual	YTD Budget	YTD Variance %	Annual Budget
<b>Revenue</b>	\$8,158,501	\$7,749,160	5.2%	\$9,025,440
<b>Expenses</b>	\$5,463,122	\$5,828,217	(-6.6%)	\$8,672,193
<b>Net Income (Loss)</b>	\$2,695,379	\$1,920,455	40.3%	\$353,247

# IETF Administration LLC

## IETF Operational Reserve

November Balances

31 Jan 2019	In	Returns	Out	Current
\$13,655,749	\$0	\$250,002 (1.8%)	\$0	\$13,905,751

# IETF Administration LLC

## IETF Endowment

November Balances

EOY 2018	In	Returns	Out	Current
\$2,476,316	\$123,173	\$ 542,022 (26.8% yearly)	\$0	\$3,142,051



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# IETF Administration LLC

## Contact & Background Information

- Email:
  - Public feedback to the board only: [LLC-Board@ietf.org](mailto:LLC-Board@ietf.org)
  - Executive Director: [exec-director@ietf.org](mailto:exec-director@ietf.org)
  - Sponsorship: [sponsorship@ietf.org](mailto:sponsorship@ietf.org)
- IETF LLC web pages of interest:
  - General: <https://www.ietf.org/about/administration/>
  - Future Meetings: <https://www.ietf.org/about/groups/llc-board/>
  - Past Meeting Minutes: <https://www.ietf.org/about/groups/llc-board/minutes/>
  - Financial Statements:  
<https://www.ietf.org/about/administration/financial-statements/>
  - Policies: <https://www.ietf.org/about/administration/policies-procedures/>
- Prior detailed IETF LLC reports: [IETF 105](#)



# Thank You



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