IETF Administration LLC
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[Logos of Akamai and Cisco]
Thanks to the many generous volunteers

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Jennifer Richards
Jim Fenton
Lars Eggert
Mark Donnelly
Michael Richardson
Rich Salz
Robert Sparks
Russ Housley
Ryan Cross
Valery Smyslov

NOC
Bill Fenner (Arista)
Bill Jensen (University of Wisconsin–Madison)
Chris Morrow (Google)
Clemens Schrimpe
Hans Kuhn (NSRC)
Hirochika Asai (Preferred Networks/WIDE)
Joe Clarke (Cisco)
Karen O'Donoghue (ISOC)
Lucy Lynch
Rob Austein (Arrcus/DRL)
Warren Kumari (Google)
# IETF Administration LLC

Thanks to the entire hard working team

<table>
<thead>
<tr>
<th>Secretariat</th>
<th>NOC</th>
<th>Tools</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexa Morris</td>
<td>Con Reilly</td>
<td>Jennifer Richards</td>
</tr>
<tr>
<td>Amy Vezza</td>
<td>Nick Kukich</td>
<td>Margaret Cullen</td>
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<tr>
<td>Cindy Morgan</td>
<td>Rick Alfvin</td>
<td>Mark Donnelly</td>
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<tr>
<td>Glen Barney</td>
<td>Sean Croghan</td>
<td>Robert Sparks</td>
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<tr>
<td>Jasmine Magallanes</td>
<td></td>
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<tr>
<td>Jenny Bui</td>
<td></td>
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<tr>
<td>Laura Nugent</td>
<td></td>
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<tr>
<td>Liz Flynn</td>
<td></td>
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<tr>
<td>Maddy Conner</td>
<td></td>
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<tr>
<td>Ryan Cross</td>
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<tr>
<td>Stephanie McCammon</td>
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<tr>
<td>Tina Dang</td>
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<td></td>
<td>Meetecho</td>
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<tr>
<td></td>
<td>Alessandro Amirante</td>
<td>Greg Wood</td>
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<tr>
<td></td>
<td>Alessandro Toppi</td>
<td>Lee-Berkeley Shaw</td>
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<tr>
<td></td>
<td>Lorenzo Miniero</td>
<td>Kesara Rathnayake</td>
</tr>
<tr>
<td></td>
<td>Paolo Saviano</td>
<td>Nick Giard</td>
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<tr>
<td></td>
<td>Simon Pietro Romano</td>
<td></td>
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<tr>
<td></td>
<td>Tobia Castaldi</td>
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</table>
IETF 113 TBA
19-25 March 2022

Sponsorship opportunities available!
Contact: sponsorship@ietf.org
## Future meeting locations and venues

<table>
<thead>
<tr>
<th>MEETING LOCATION</th>
<th>VENUE</th>
<th>DATES</th>
<th>HOSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>IETF 113 – TBA</td>
<td>TBA</td>
<td>March 19 – 25, 2022</td>
<td>*</td>
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<tr>
<td>IETF 114 – Philadelphia</td>
<td>Philadelphia 201 Hotel</td>
<td>July 23 – 29, 2022</td>
<td>Comcast/NBCUniversal</td>
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<tr>
<td>IETF 115 – Europe</td>
<td>TBA</td>
<td>November 5-11, 2022</td>
<td>*</td>
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<tr>
<td>IETF 116 – Asia</td>
<td>TBA</td>
<td>March 25-31, 2023</td>
<td>*</td>
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<tr>
<td>IETF 117 – San Francisco</td>
<td>Hilton Union Square</td>
<td>July 22-28, 2023</td>
<td>*</td>
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<tr>
<td>IETF 118 – Prague</td>
<td>Hilton Prague</td>
<td>November 4-10, 2023</td>
<td>*</td>
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<tr>
<td>IETF 119 - Asia</td>
<td>TBA</td>
<td>March 16-22, 2024</td>
<td>*</td>
</tr>
<tr>
<td>IETF 120 - Vancouver</td>
<td>Hyatt Regency Vancouver</td>
<td>July 20-26, 2024</td>
<td>*</td>
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</tbody>
</table>

* Please contact sponsorship@ietf.org if interested in sponsoring a meeting
### IETF Administration LLC
Registration numbers as of 2 November

<table>
<thead>
<tr>
<th>Ticket Type</th>
<th>Registered</th>
<th>Budget</th>
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<tbody>
<tr>
<td>Early Bird</td>
<td>443</td>
<td>650</td>
</tr>
<tr>
<td>Standard</td>
<td>255</td>
<td>150</td>
</tr>
<tr>
<td>Late</td>
<td>37</td>
<td>10</td>
</tr>
<tr>
<td>Student</td>
<td>38</td>
<td>20</td>
</tr>
<tr>
<td>One-day</td>
<td>54</td>
<td>20</td>
</tr>
<tr>
<td>Waivers</td>
<td>210</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,037</strong></td>
<td><strong>850</strong></td>
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</tbody>
</table>
IETF Administration LLC
Staff

Jay Daley
IETF Executive Director

Greg Wood
Director of Communications and Operations

Lee-Berkeley Shaw
Director of Development

Kesara Rathnayake
Senior Software Development Engineer

Nick Giard
Senior Software Developer
IETF Endowment

- **IETF Endowment purpose and goals**
  - Created to support the IETF and its activities
    - Financial independence for IETF
    - Diversity of income - not reliant on any single funder
  - Goal of US$50M by 2027

- **Matching Fund Opportunity**
  - Internet Society has offered IETF up to US$30M in matching funds
  - 2:1 match on first US$12M; 1:1 match on subsequent US$6M
  - New Support: LACNIC @ $100K - our first new donor since the match
    - Many thanks to the Internet Registry of Latin America & the Caribbean, their Board of Directors, and CEO Oscar Robles Garay

- For more information about the IETF Endowment, please contact Director of Development Lee-Berkeley Shaw at LBShaw@staff.ietf.org
IETF Administration LLC Report

Part 2 - LLC Board Update
Board Chair - Jason Livingood

IETF 112
November 2021

Making the Internet work better
IETF Administration LLC
Who serves on the Board?

Maja Andjelkovic
Lars Eggert
Jason Livingood, Chair
Sean Turner, Treasurer
Peter Van Roste
IETF Administration LLC
Upcoming Board Meetings

<table>
<thead>
<tr>
<th>Date &amp; Time (UTC)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>18 November 2021 - 20:00 UTC</td>
<td>10 February 2022 - 20:00 UTC</td>
</tr>
<tr>
<td>9 December 2021 - 20:00 UTC</td>
<td>10 March 2022 - 20:00 UTC</td>
</tr>
<tr>
<td>13 January 2022 - 20:00 UTC</td>
<td>14 April 2022 - 19:00 UTC</td>
</tr>
</tbody>
</table>

The Board strives for transparency with the IETF Community. Board meetings are open to observers except for items such as legal, contracts, personnel, and other matters that benefit from confidentiality. Each meeting is divided into four sections: Open; Board and Staff Only; Board and ED Only; Board Only. Our goal is to publish agendas one week or more before each meeting. Minutes of past meeting are also posted on a timely basis.

Schedule of future meetings & how to join:
https://www.ietf.org/about/groups/llc-board/meeting-info

Past meeting minutes: https://www.ietf.org/about/groups/llc-board/minutes
IETF Administration LLC
Current Board Work

1. Completed IASA2 3-year retrospective

2. Completed consultation on IETF LLC requirements for the IETF NomCom

3. Assessing potential changes to the investment policy following recommendations from Goldman Sachs

4. Working with the Executive Director, IESG, IAB, IRTF on planning for our first hybrid meeting
### IETF Administration LLC

**Current Fiscal Year Operating Budget**

#### August balances, original budget

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>YTD Variance %</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td>$3,655,255</td>
<td>$6,684,328¹</td>
<td>↓ (45%)</td>
<td>$10,594,377</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td>$4,574,878</td>
<td>$5,792,571</td>
<td>↓ 21%</td>
<td>$8,989,827</td>
</tr>
<tr>
<td><strong>Capital Investment</strong></td>
<td>$138,032²</td>
<td>$390,000</td>
<td>↓ 65%</td>
<td>$585,000</td>
</tr>
<tr>
<td><strong>Net Income after capital</strong></td>
<td>($1,057,655)</td>
<td>$501,756</td>
<td>↓ (211%)</td>
<td>$1,019,550</td>
</tr>
</tbody>
</table>

### Investments

<table>
<thead>
<tr>
<th>31 August 2021</th>
<th>31 Dec 2020</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20,797,196</td>
<td>$19,301,645</td>
<td>⬆ $1,495,551</td>
</tr>
</tbody>
</table>

Notes:
1. Affected by timing of ISOC funding. Adjusting for that has revenue $1.14m above budget due to high investment returns.
2. Capital is retrospectively calculated at end of year
IETF Administration LLC

Contact & Background Information

- Email:
  - Public feedback to the board only: LLC-Board@ietf.org
  - Discussion list: admin-discuss@ietf.org
  - Executive Director: exec-director@ietf.org
  - Sponsorship: sponsorship@ietf.org

- IETF LLC web pages of interest:
  - General: https://www.ietf.org/about/administration/
  - Future Meetings: https://www.ietf.org/about/administration/llc-board/
  - Past Meeting Minutes: https://www.ietf.org/about/administration/llc-board/minutes/
  - Financial Statements: https://www.ietf.org/about/administration/financial-statements/
  - Policies: https://www.ietf.org/about/administration/policies-procedures/
  - Submit a whistleblower concern: https://ietf.ethicspoint.com
IETF Administration LLC Report

Part 3 - IASA2 Retrospective Report
Board Chair - Jason Livingood

IETF 112
November 2021
IETF Administration LLC
IASA2 Retrospective Report

- A 3-year retrospective was required in BCP 101 / RFC 8711
- **12 April 2021**: Proposed an IASA2 Retrospective process and timeline in a blog post.
- **24 June 2021**: Began the consultation process by releasing a first draft for comment and asking a number of specific questions of the community. This was announced in a blog post.
- **June - September 2021**: Regular revision of the assessment based on community input.
- **1 November 2021**: Final report announced on the blog and published, including recommendations for future work.
● Feedback Mechanisms Included:
  ○ Mailing List
  ○ GitHub
  ○ Two Webinars
  ○ IETF-111 Meeting Office Hours


- **Status reported on 63 requirements**
  - 61 were green - Achieved / On Track
  - 2 were yellow - Partly Achieved / In Progress

- **In Progress:**
  - Req. 50 - Improve the IETF’s Technical Environment
  - Req. 61 - Developing a Sustainable Funding Model
Req. 50 - Improve the IETF’s Technical Environment

- Much technical debt remains
- The LLC has provided the Executive Director with the financial resources necessary to hire/contract to expand the technical team working on this, including software developers, a database administration RFP, and more.
Req. 61 - Developing a Sustainable Funding Model

- Established new funding agreement with ISOC
- Revised sponsorship program
- Revised endowment policy
- Created sustainable fee plan for online-only meetings, including fee waivers
- Hired a Director of Development
- Working with the IESG, IAB, IRTF, and community to define what COVID-impacted hybrid meetings may look like, how to create a sustainable fee plan for them, how to contract venues, etc.
Recommendations for Future Work

1. Continue to conduct periodic assessments of the IASA structure & IETF LLC every 3 years (2024, 2027, etc.).
2. Make two financial planning adjustments
   a. During annual budgeting, update the target for reserve funds
   b. Annually review the investment policy
3. The IETF Trust should initiate a consultation on their legal structure