

IETF Administration LLC Report

Part 1 - Operations
Jay Daley
Executive Director

IETF 115
November 2022



Making the Internet work better

IETF Administration LLC

Thank you to the IETF 115 Hosts



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Running Code



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Running Code



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Jean Mahoney	Robert Sparks
Jennifer Richards	Russ Housley
Justin Iurman	Ryan Cross
Kesara Rathnayake	Tero Kivinen
Lars Eggert	Ian Williams
Nicolas Giard	Peter Yee

NOC

Bill Fenner (Arista)
Bill Jensen (University of Wisconsin–Madison)
Clemens Schrimpe
Hans Kuhn (NSRC)
Hirochika Asai (Preferred Networks/WIDE)
Joe Clarke (Cisco)
Karen O'Donoghue (ISOC)
Rob Austein (Arrcus/DRL)
Warren Kumari (Google)

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Thanks to the entire hard working team

Secretariat

Alexa Morris
Amy Vezza
Cindy Morgan
Glen Barney
Jenny Bui
Laura Nugent
Lindsey Gil
Liz Flynn
Michelle Cotton
Paige Mustafa
Ryan Cross
Stephanie McCammon

NOC

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Nick Kukich
Daniel Brank
Paul Smith
Sean Croghan

Meetecho

Alessandro Amirante
Alessandro Toppi
Lorenzo Miniero
Paolo Saviano
Simon Pietro Romano
Tobia Castaldi

Tools

Jennifer Richards
Margaret Cullen
Mark Donnelly

LLC

Greg Wood
Lee-Berkeley Shaw
Robert Sparks
Kesara Rathnayake
Nick Giard

IETF Administration LLC Staff



Jay Daley
IETF Executive
Director



Greg Wood
Director of
Communications
and Operations



Lee-Berkeley
Shaw
Director of
Development



Robert Sparks
Tools Team PM



Kesara
Rathnayake
Senior Software
Development
Engineer



Nick Giard
Senior Software
Developer



IETF 116 Yokohama

25-31 March 2023



Hosted by

WIDE
PROJECT

IETF Administration LLC

Future meeting locations and venues

MEETING LOCATION	VENUE	DATES	HOSTS
IETF 116 – Yokohama	Pacifico	March 25-31, 2023	WIDE
IETF 117 – San Francisco	Hilton Union Square	July 22-28, 2023	Nokia
IETF 118 – Prague	Hilton Prague	November 4-10, 2023	*
IETF 119 – Asia	TBA	March 16-22, 2024	*
IETF 120 – Vancouver	Hyatt Regency Vancouver	July 20-26, 2024	*
IETF 121 – Europe	TBA	November 2-8, 2024	*
IETF 122 – Bangkok	Marriott Marquis Queen's Park	March 15-21, 2025	*
IETF 123 – Madrid	Melia Castilla	July 19-25, 2025	*

* Please contact sponsorship@ietf.org if interested in sponsoring a meeting

- **IETF Endowment purpose and goals**

- Created to support the IETF and its activities
 - Financial independence for IETF, long-term sustainability of IETF work
 - Diversity of income - not reliant on any single funder
- Goal of US\$50M by 2027 - we are at nearly \$4M at present

<https://www.ietf.org/endowment>

- **Matching Fund Opportunity**

- In 2021, Internet Society pledged up to US\$30M in matching funds for gifts made to the IETF Endowment
 - 2:1 match on first US\$12M; 1:1 match on subsequent US\$6M

- **Thank You to our Donors**

- Continuing thanks to our Flagship donors, ARIN, Internet Society, and RIPE, and our Benefactor Donor, LACNIC for their leadership gifts. Additional thanks to the several individuals who increased their giving in 2022. The IETF Endowment has received nearly \$15,000 in individual donations from 196 members of the IETF community - thank you to all who have given!

IETF Administration LLC Report

Part 2 - LLC Board Update Board Chair - Jason Livingood

**IETF 115
November 2022**



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Who serves on the Board?



Maja
Andjelkovic



Lars
Eggert



Jason
Livingood,
Chair



Sean
Turner,
Treasurer



Peter
Van Roste

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Upcoming Board Meetings

Date & Time (UTC)

16 November 2022 - 19:00 UTC

8 February 2023 - 19:00 UTC

14 December 2022 - 19:00 UTC

8 March 2023 - 19:00 UTC

11 January 2023 - 19:00 UTC

12 April 2023 - 19:00 UTC

The Board strives for transparency with the IETF Community. Board meetings are open to observers except for items such as legal, contracts, personnel, and other matters that benefit from confidentiality. Each meeting is divided into four sections: Open; Board and Staff Only; Board and ED Only; Board Only. Our goal is to publish agendas one week or more before each meeting. Minutes of past meeting are also posted on a timely basis.

Schedule of future meetings, past minutes & how to join:

<https://www.ietf.org/about/groups/llc-board/meeting-info>

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Current Board Work

1. Detailed retrospective of & report on COVID mitigations from IETF-114 & discussed possible future meeting approaches
2. Continued focus on fundraising progress
3. Arranged joint meeting with the IETF Trust board to support their new administrative bootstrapping
4. Preparation for fiscal year 2023 budget process
5. Pondering longer term questions
 - Are there any remaining gaps post-ISOC spinoff?
 - What is the 'new normal' for hybrid mtgs attendance numbers & how do we adapt?
 - How should venue contracts evolve given recent experience?
 - When do we pivot to follow only local COVID guidelines?

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Previous Fiscal Year Operating Budget

August balances, original budget

	YTD Actual	YTD Budget	YTD Variance %	Annual Budget
Revenue	\$5,906,085	\$10,567,383	↓ (44%)	\$13,008,413
Expenses	\$5,796,665	\$6,593,514	↓ 12%	\$9,980,007
Capital Investment	\$376,836	\$382,026	↓ 1%	\$573,039
Net Income after capital	(\$268,416)	\$3,519,843	↓ (108%)	\$2,455,367

Investments

31 Aug 2022	31 Dec 2021	Change
\$18,926,175	\$21,068,691	↓ \$2,142,516

Notes:

- Significant drop in investment portfolio but we expect recovery in 2023
- Onsite meeting registrations much lower than forecast, which is amplified by low room occupancy penalties

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Contact & Background Information

- Email:
 - Public feedback to the board only: LLC-Board@ietf.org
 - Discussion list: admin-discuss@ietf.org
 - Executive Director: exec-director@ietf.org
 - Sponsorship: sponsorship@ietf.org
- IETF LLC web pages of interest:
 - General: <https://www.ietf.org/about/administration/>
 - Future Meetings: <https://www.ietf.org/about/administration/llc-board/>
 - Past Meeting Minutes:
<https://www.ietf.org/about/administration/llc-board/minutes/>
 - Financial Statements:
<https://www.ietf.org/about/administration/financial-statements/>
 - Policies: <https://www.ietf.org/about/administration/policies-procedures/>
 - Submit a whistleblower concern: <https://ietf.ethicspoint.com>

Thank You



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