Hello all,

It turns out most RSOC members found themselves dealing with last-minute conflicts for our call slot. Rather than let the agenda wait for a month, below are my updates on the topics listed for today's agenda.

RFC Format Design Team update
- draft-reschke-xml2rfc-03.txt has been published. Two workflows are feeding this document, which focuses on the vocabulary for the XML DTD, not the code. First, Julian Reschke and others on the xml2rfc mailing list are working on documenting the existing v2 vocabulary. The second work flow is being lead by Paul Hoffman to describe the new vocabulary needed for the next version of the XML DTD to handle the new format requirements. Again, this is about vocabulary, not about code.
- draft-hildebrand-html-rfc is going to be expanded to include the requirements for the other publication formats as well (PDF, TXT, EPUB).
- Nevil Brownlee has the lead on the SVG profile, and it looks like a slightly modified Tiny SVG profile (which already exists) should be sufficient for our needs.
- I have been focusing on learning more about Accessibility requirements. I have more information to work with now after the STM association's E-Publishing seminar, the webinar by the US Access Board, and some input from an Accessibility specialist at Adobe (Leonard Rosenthol).
* Timeline - I expect to see a dip in volunteer involvement during the holidays. My expectation is to have the vocabulary draft in a mostly final state by mid-January. The publication format requirements draft should be in a mostly final state by end of January. When those done, I think the SoWs can be drafted in February for the code specifications.

STM Seminar reports
- I sent out the first trip report yesterday; a second trip report for the second seminar is being drafted and will be sent before the end of this week. The E-Publishing seminar was as useful as the innovation seminar, and I will be posting a few ideas to the RSE wiki as things to consider for 2014-2015.
- I would like to have the RFC Editor join this association. Being more in tune with other technical and standards publishers can only be a good thing. We talk about how the RFC Editor is so unique in the world that it is very hard to train new editors, and while there is something to that, being more aware of trends and guidance already in place in the technical publishing space will help us from wasting time on reinventing perfectly round wheels.
* I think the next steps are for me to write up a business justification and send to the RSOC, since funds (650 euros) will have to be released somehow for this. The cost is negligible for the value received, just in registration discounts alone.

RFC Editor meeting 14-16 January 2014 (and notes on the annual review process)
- The agenda for the face to face meeting is still being crafted, but some items already on the list include:
   -- sitting with Sandy to go through the editorial process end-to-end to see where there might be room for increased efficiency;
   -- goal setting for 2014; review of the RPC/Publisher annual evaluation for 2013;
   -- any final changes to the Style Guide before we propose publication.
- Regarding the annual evaluation: I have sent an evaluation form to several people, including several of the stream chairs, some IESG members, some authors, and IANA and have asked for their input by

Wednesday, 18 December. With that input, I will draft a full evaluation
and share that with the RSOC no later than December 23. The goal is to
have an RSOC approved version ready by January 8 (we can discuss on that
call) so that I can share it with AMS for discussion during the f2f
later in January. After AMS has included their comments, I will send
the final version to RSOC for review, and then it will go to the IAOC.

AOB
xml2rfc v2 - 6 month timer to start 1 January 2014
- the xml2rfc v2 code is sufficiently debugged to allow us to start the
6 month timer on cutting over from v1 to v2. I am working on crafting a
joint message from Jari and I to go out to the community with more
information on what that means for authors, where to submit trouble
tickets, etc.
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